



Application for registration under Trans Tasman mutual recognition

Profession: Pharmacy

Division 2 of Part 3 of the Trans-Tasman Mutual Recognition Act

This form is to be used by applicants applying for registration as a pharmacist in Australia under the *Trans Tasman Mutual Recognition Act 1997*.

It is important that you refer to the guidelines of Pharmacy Board of Australia (the Board) before completing this application. Registration standards, codes and guidelines can be found at www.pharmacyboard.gov.au



This application will not be considered unless it is complete and all supporting documentation has

been provided. Supporting documentation **must** be certified in accordance with the Australian Health Practitioner Regulation Agency (Ahpra) guidelines. For more information, see *Certifying documents* in the *Information and definitions* section of this form.

Privacy and confidentiality

The Board and Ahpra are committed to protecting your personal information in accordance with the *Privacy Act 1988* (Cth). The ways the Board and Ahpra may collect, use and disclose your information are set out in the collection statement relevant to this application, available at

www.ahpra.gov.au/privacy.

By signing this form, you confirm that you have read the collection statement. Ahpra's privacy policy explains how you may access and seek correction of your personal information held by Ahpra and the Board, how to complain to Ahpra about a breach of your privacy and how your complaint will be dealt with. This policy can be accessed at www.ahpra.gov.au/privacy.

Symbols in this form



Additional information

Provides specific information about a question or section of the form.



Attention

Highlights important information about the form.



Attach document(s) to this form

Processing cannot occur until all required documents are received.



Signature required

Requests appropriate parties to sign the form where indicated.

Completing this form

- Read and complete all questions.
- Ensure that all pages and required attachments are returned to Ahpra.
- Use a black or blue pen only.
- Print clearly in BLOCK LETTERS
- Place X in all applicable boxes:
- DO NOT send original documents unless specified.



Do not use staples or glue, or affix sticky notes to your application. Please ensure all supporting documents are on A4 size paper.

SECTION A: Eligibility for Trans Tasman mutual recognition

1. Do you currently hold registration as a pharmacist in New Zealand?





You **must** attach to your application evidence of your existing registration as a pharmacist in New Zealand, as required in *Section B: Registration type* of this application form.

NO



You are not eligible for Trans Tasman mutual recognition. Please use the form AGEN-60 to apply for general registration as a pharmacist.

- In Australia, New Zealand or another country:
- are you subject to disciplinary proceedings or any preliminary investigations or action that might lead to disciplinary proceedings
- · is your registration cancelled or currently suspended as the result of disciplinary action
- · are you personally prohibited from carrying on practice as a pharmacist, and/or
- are you subject to any special conditions in your practice as a pharmacist as a result of criminal, civil or disciplinary proceedings?



YES, in Australia and/or New Zealand



You are not eligible for Trans Tasman mutual recognition. Please use the form *Application for general registration – AGEN-60* to apply for general registration as a pharmacist.



YES, in a country other than Australia or New Zealand



You **must** attach details to this application.



N0

 In Australia, New Zealand or another country, are you subject to any special conditions in carrying on practice as a pharmacist?



NO





You **must** attach to this application details of any special conditions.

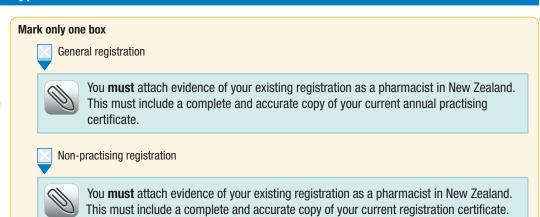
SECTION B: Registration type

4. What type of registration are you applying for in Australia?



The registration type you are applying for in Australia must correspond with the type of registration you hold in New Zealand.

If you select general registration, you may not select non-practising registration.



SECTION C: Personal details



The information items in this section of the application marked with an asterisk (*) will appear on the public register.

5. What is your name and date of birth?

Title* MR MRS MISS MS DR OTHER SPECIFY
Family name*
First given name*
Middle name(s)*
Previous names known by (e.g. maiden name)
Date of birth DD / MM / YYYYY
If you have ever been formally known by another name, or you are providing documents in another name, you must attach proof of your name change unless this has been previously provided to the Board. For more information, see <i>Change of name</i> in the <i>Information and definitions</i> section of this form.

6. What are your birth and personal details?

Country of birth		
City/Suburb/Town of birth		
State/Territory of birth (if within A	Australia)	
VIC NSW QLD	SA WA NT TAS ACT	
Sex* MALE FEMALE	INTERSEX/INDETERMINATE	
Languages spoken fluently other t	than English (optional)*	
MALE FEMALE	<u> </u>	

Effective from: 18 September 2020

SECTION D: Proof of identity



You must provide proof of your identity with this application. Please refer to the Proof of identity requirements available at www.ahpra.gov.au/identity.

You **must** provide one document from each category A, B and C, and one document from category D if the document supplied for category B or C does not contain evidence of a current Australian residential address.

7. Are you applying for registration from outside of Australia AND unable to provide evidence from each category?



If you are applying for registration from outside of Australia and are unable to provide evidence from each category, you will be required to meet the minimum identity requirements. Refer to www. ahpra.gov.au/identity for further information.



N0



Go to the next question

Attachment required below - then go to Section E: Contact information



You **must** attach a certified copy of a foreign passport (an EU card is not acceptable). Your certified copy must include:

- a certified copy of the identity information page (the photo page), and
- an official English translation of your passport (if your passport is in a language other than English). Please refer to Translating documents at www.ahpra.gov.au/translate for further information.

Which documents from each category will you provide for proof of identity?



You **must** only use each document once.

The documents provided must meet the following criteria:

- At least one document must be in the applicant's current name.
- Your category B document must have a recent photo.
- All documents must be officially translated into English. Please refer to Translating documents at www.ahpra.gov.au/translate for further information.
- If using your passport, a certified copy of the identity information page (the photo page) must be provided.
- All documents must be true certified copies of the original. See Certifying documents in the *Information and definitions* section of this form for more information.

Choose proof of identity documents to	Jubiliti (A dood	There may only be ased offee for any cate	901 y)				
Documents	Category used: A B C	Documents	Category A B	used: C			
Australian birth or adoption certificate	X NA X	Australian financial institution account	NA NA	\times			
New Zealand passport	X NA X	Australian Medicare card	NA NA	\times			
Australian visa (Foreign passport must be selected as evidence for Category B)	× NA ×	Australian PAYG payment summary	NA NA	X			
ImmiCard	X NA X	Australian motor vehicle registration	NA NA	\times			
Australian citizenship certificate	X NA X	Australian Taxation Assessment Notice	NA NA	\times			
Australian passport	\times	Australian insurance policy	NA NA	\times			
Australian motor vehicle licence	NA 🔀	Australian pension/healthcare card	NA NA	\times			
Foreign passport	NA 🔀	Category D documents					
Australian Working with Children/ Vulnerable People Card	NA 🔀 🔀	A document from Category D is only required if your Category B or C document does not provide evidence					
Australian firearms or shooter's licence	NA 🔀 🔀	of your residential address.					
Australian student ID card	NA 🔀 🔀	I have used a Category B or C document that has					
Intl. or foreign motor vehicle licence	NA 🔀 🔀	my current residential address					
Australian proof of age card	NA 🔀 🔀	Australian rate notice					
Australian government benefits	NA NA 🔀	Current Australian lease or tenancy agreement					
Australian academic transcript	NA NA 🔀	Australian utility account		X			
Australian registration certificate	NA NA 🔀	Australian electoral enrolment card					



You must attach a certified copy of all proof of identity documents that you have indicated above.

SECTION E: Contact information



Once registered, you can change your contact information at any time. Please go to www.ahpra.gov.au and

- download and complete the change of address form CHDT-00 Request for change of address details on the register, or
- log in to your Ahpra account to change your details online.

9.	What	are	your	contact	details?
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Provide your current contact details below – place an 🗶 r	ext to your preferred contact phone number.
Business hours	Mobile
After hours	
Email	

10. What is your residential address?



When you are not yet practising, or when you are not practising the profession predominantly at one address:

- your residential address will be recognised as your principal place of practice, and
- the information items marked with an asterisk (*) will appear on the public register as your principal place of practice.

Refer to the question below for the definition of principal place of practice.

Residential address **cannot** be a PO Box.

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dress (e.g. 1	23 JAMES	S AVENUE	: or UNI	T 1A. 3	0 JAMES	STREE	ET)				
(* 3							,				Ī
											=
//Suburb/To	own*										
	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	0 10= 1									+
te or territo	ry (e.g. VI	C, ACT)/I	nternati	onal p	rovince [*]	·	Postcoo	le/ZIP*			
		ustralia)				L					d

11. Will the address of your principal place of practice be the same as your residential address?



Principal place of practice for a registered health practitioner is:

- the address at which you will predominantly practise the profession; or
- your principal place of residence, if you are not practising the profession or are not practising the profession predominantly at one address.

Principal place of practice cannot be a PO Box.

The information items marked with an asterisk (*) will appear on the public register.

YES X	NO	Provide you	ur Australian principal place	e of practice below
Site/building and/or	position/department	(if applicable)		
Address (e.g. 123 JA	MES AVENUE; or UNIT	1A, 30 JAMES STR	EET)	
City/Suburb/Town*				
State/Territory* (e.g.	VIC, ACT)		Postcode*	

12. What is your mailing address?

Your mailing address is used for postal correspondence

My residential add

My principal place of practice

Other	(Provide	your	mailing	address	below)
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Site/building and/o	or posit	ion/depar	tment (if ap	plicable)			
A.11	. 400	LABATO AVI	TABLE LINU	T 4 A 00 1A1	AFO OTREET) DOV 4004)	
Address/PO Box (e	.g. 123	JAMES AVI	ENUE; or UNI	II 1A, 30 JAI	VIES STREET; or PC) BOX 1234)	
City/Suburb/Town							
State or territory (6	e.g. VIC,	ACT)/Inter	national pr	ovince	Postcode/ZIP		
Country (if other th	nan Aus	stralia)					

Effective from: 18 September 2020

SECTION F: Qualification for the profession

13. What are the details of the qualification or other method on which your registration in New Zealand is based?

Most recent qualification and examina	tions/assessments
Title of qualification	
Name of institution (University/College/Ex	amining body)
Country	
Start date	Completion date
MM/YYYY	MM/YYYY
Additional qualification and examinati	nne/accacemente
Title of qualification	01137 43303311101113
The or qualifornia	
Name of institution (University/College/Ex	amining body)
Country	
Start date	Completion date
MM/YYYY	MM/YYYY



Attach a separate sheet if all your qualification details do not fit in the space provided.

SECTION G: Suitability statements



Refer to **www.pharmacyboard.gov.au/Registration-Standards** for further information about the requirements set out in the Board's registration standards.

14. Are you applying for non-practising registration?

YES Go to Section H: Obligations and consent

NO **Go to the next question**

15. Do you commit to having appropriate professional indemnity insurance arrangements in place for all practice undertaken during the registration period?



For more information, see *Professional indemnity insurance* in the *Information and definitions* section of this form.

YES 🔀

NO X

SECTION H: Obligations and consent



Before you sign and date this form, make sure that you have answered all of the relevant questions correctly and read the statements below. An incomplete form may delay processing and you may be asked to complete a new form. For more information, see the *Information and definitions* section of this form.

Obligations of registered health practitioners

The National Law pt 7 div 11 sub-div 3 establishes the legislative obligations of registered health practitioners. A contravention of these obligations, as detailed at points 1, 2, 4, 5, 6 or 8 below does not constitute an offence but may constitute behaviour for which health, conduct or performance action may be taken by the Board. Registered health practitioners are also obligated to meet the requirements of their Board as established in registration standards, codes and guidelines.

Continuing professional development

 A registered health practitioner must undertake the continuing professional development required by an approved registration standard for the health profession in which the practitioner is registered.

Professional indemnity insurance arrangements

- A registered health practitioner must not practise the health profession in which the practitioner is registered unless appropriate professional indemnity insurance arrangements are in force in relation to the practitioner's practice of the profession.
- A National Board may, at any time by written notice, require a registered health practitioner registered by the Board to give the Board evidence of the appropriate professional indemnity insurance arrangements that are in force in relation to the practitioner's practice of the profession.
- A registered health practitioner must not, without reasonable excuse, fail to comply with a written notice given to the practitioner under point 3 above.

Notice of certain events

- A registered health practitioner must, within 7 days after becoming aware that a relevant event has occurred in relation to the practitioner, give the National Board that registered the practitioner written notice of the event. Relevant event means—
 - a) the practitioner is charged, whether in a participating jurisdiction or elsewhere, with an offence punishable by 12 months imprisonment or more; or
 - the practitioner is convicted of or the subject of a finding of guilt for an offence, whether in a participating jurisdiction or elsewhere, punishable by imprisonment; or
 - appropriate professional indemnity insurance arrangements are no longer in place in relation to the practitioner's practice of the profession; or
 - d) the practitioner's right to practise at a hospital or another facility at which health services are provided is withdrawn or restricted because of the practitioner's conduct, professional performance or health; or
 - e) the practitioner's billing privileges are withdrawn or restricted under the *Human Services (Medicare) Act 1973* (Cth) because of the practitioner's conduct, professional performance or health; or
 - the practitioner's authority under a law of a State or Territory to administer, obtain, possess, prescribe, sell, supply or use a scheduled medicine or class of scheduled medicines is cancelled or restricted; or
 - g) a complaint is made about the practitioner to the following entities—
 - (i) the chief executive officer under the Human Services (Medicare) Act 1973 (Cth);
 - (ii) an entity performing functions under the Health Insurance Act 1973 (Cth);
 - (iii) the Secretary within the meaning of the National Health Act 1953 (Cth);
 - (iv) the Secretary to the Department in which the Migration Act 1958 (Cth) is administered:
 - (v) another Commonwealth, State or Territory entity having functions relating to professional services provided by health practitioners or the regulation of health practitioners
 - h) the practitioner's registration under the law of another country that provides for the registration of health practitioners is suspended or cancelled or made subject to a condition or another restriction.

Change in principal place of practice, address or name

- A registered health practitioner must, within 30 days of any of the following changes happening, give the National Board that registered the practitioner written notice of the change and any evidence providing proof of the change required by the Board
 - a) a change in the practitioner's principal place of practice;
 - a change in the address provided by the registered health practitioner as the address the Board should use in corresponding with the practitioner;
 - c) a change in the practitioner's name.

Employer's details

- A National Board may, at any time by written notice given to a health practitioner registered by the Board, ask the practitioner to give the Board the following information
 - a) information about whether the practitioner is employed by another entity;
 - b) if the practitioner is employed by another entity—
 - (i) the name of the practitioner's employer; and
 - (ii) the address and other contact details of the practitioner's employer.
- The registered health practitioner must not, without reasonable excuse, fail to comply with the notice.

Consent to nationally coordinated criminal history check

I authorise Ahpra and the Board to carry out a nationally coordinated criminal history check for the purpose of assessing this application.

- a complete criminal history, including resolved and unresolved charges, spent convictions, and findings of guilt for which no conviction was recorded, will be released to Ahpra and the Board,
- my personal information will be extracted from this form and provided to the Australian Criminal Intelligence Commission (ACIC) and Australian police agencies for the purpose of conducting a nationally coordinated criminal history check, including all names under which I am or have been known
- my personal information may be used by police for general law enforcement purposes, including those purposes set out in the Australian Crime Commission Act 2002 (Cth).
- my identity information provided with this application will be enrolled with Ahpra to allow for any subsequent criminal history checks during my period of registration
- if and when this application for registration is granted, Ahpra may check my criminal
 history at any time during my period of registration as required by
 the Board for the purpose of assessing my suitability to hold health practitioner
 registration; or in response to a Notice of Certain Events; or an application for
 Removal of Reprimand from the National Register,
- I may dispute the result of the nationally coordinated criminal history check by contacting Ahpra in the first instance.

Consent

I consent to the Board and Ahpra making enquiries of, and exchanging information with, the authorities of any Australian state or territory, or other country, regarding my practice as a health practitioner or otherwise regarding matters relevant to this application. I acknowledge that:

- the Board may validate documents provided in support of this application as evidence of my identity
- failure to complete all relevant sections of this application and to enclose all supporting documentation may result in this application not being accepted
- notices required under the National Law and other correspondence relating to my application and registration (if granted) will be sent electronically to me via my nominated email address, and
- Ahpra uses overseas cloud service providers to hold, process and maintain personal
 information where this is reasonably necessary to enable Ahpra to perform its
 functions under the National Law. These providers include Salesforce, whose
 operations are located in Japan and the United States of America.

I undertake to comply with all relevant legislation and Board registration standards, codes and guidelines.

I understand that personal information that I provide may be given to a third party for regulatory purposes, as authorised or required by the National Law. I understand Ahpra may:

- disclose the date my registration is to commence and future registration details; and
- verify the accuracy of my registration details including my date of birth and address
 to entities (such as prospective employers) who disclose that information to Ahpra
 for the purpose of confirming my identity.

Ahpra will only do this where the entity seeking the information or verification has given a legal undertaking they have obtained my consent to these disclosures and this verification.

I confirm that I have read the privacy and confidentiality statement for this form. I declare that:

- the above statements, and the documents provided in support of this application, are complete, true and correct, and
- I am the person named in this application and in the documents provided. I make this declaration in the knowledge that a false statement is grounds for the Board to refuse registration.

Signature of applicant
SIGN HERE
Name of applicant
Date

This page has been intentionally left blank.

SECTION I: Payment



You are required to pay both an application fee and a registration fee.

Your required payment is detailed below

- Select your application fee and registration fee from the tables below.
- Your application fee depends on your registration type.
- Your registration fee depends on the registration type you are applying for and your principle place of practice.

Application fee:	
\$ INSERT FEE	
Registration type	Fee
General registration	\$210
Non-practising registration	\$168







Registration Period

The annual registration period for the pharmacy profession is from 1 December to 30 November.

If your application is made between 1 October and 30 November this year, you will be registered until 30 November next year.

Refund rules

The application fee is non-refundable. The registration fee will be refunded if the application is not approved.

16. How are you paying your fees?



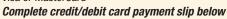
Payment by cheque, money order or bank draft must be in Australian currency, drawn on an Australian bank.

A receipt will be provided.

Mark one box below only



Visa or MasterCard





Cash/EFTPOS

(only available if paying in person)



You **must** attach cheque or money order **payable to the Australian Health Practitioner Regulation Agency**.



Cheque/Money order/Bank draft

On the back of the cheque, money order or bank draft, you must write you':

- full name
 - · date of birth, and
 - Ahpra registration number (if you have one).

Amount payable Superior of the state of the



SECTION J: Checklist

Have the following items been attached or arranged, if required?

Additional dod	cumentation	Attached
Question 2	Details of any disciplinary proceedings, preliminary investigations, action that may lead to disciplinary proceedings, cancellations, suspensions, prohibitions and/or special conditions	×
Question 3	Details of any special conditions	\times
Question 4	Evidence of existing registration as a pharmacist in New Zealand	×
Question 5	Evidence of a change of name	\times
Question 7	A certified copy of a foreign passport	×
Question 8	Certified copies of all documents that provide sufficient evidence of your identity	×
Question 13	A separate sheet with your qualification details	\times
Payment		
	Application fee	\times
	Registration fee	\times
	If paying by cheque/money order/bank draft, your name and registration number are written on the back	X

Please post this form with payment and required attachments to:

Ahpra GPO Box 9958 Melbourne VIC 3001 You may contact Ahpra on 1300 419 495 or you can lodge an enquiry at **www.ahpra.gov.au**

Information and definitions

CERTIFYING DOCUMENTS

DO NOT send original documents unless specified.

Copies of documents provided in support of an application, or other purpose required by the National Law, must be certified as true copies of the original documents. Each and every certified document **must**:

 be in English. If original documents are not in English, you must provide a certified copy of the original document and translation in accordance with Ahpra guidelines, which are available at

www.ahpra.gov.au/registration/registration-process

- be initialled on every page by the authorised officer. For a list of people authorised to certify documents, visit www.ahpra.gov.au/certify
- be annotated on the last page as appropriate e.g. 'I have sighted the original document and certify this to be a true copy of the original' and signed by the authorised officer, and
- list the name, date of certification, and contact phone number, and position number (if relevant) and have the stamp or seal of the authorised officer (if relevant) applied.

Certified copies will only be accepted in hard copy by mail or in person (not by fax, email, etc). Photocopies of previously certified documents will not be accepted. For more information, Ahpra's guidelines for certifying documents can be found online at www.ahpra.gov.au/certify

CHANGE OF NAME

You must provide evidence of a change of name if you have ever been formally known by another name(s) or any of the documentation you are providing in support of your application is in another name(s).

Evidence must be a certified copy of one of the following documents:

- Standard marriage certificate (ceremonial certificates will not be accepted)
- · Deed poll
- · Change of name certificate.

Faxed, scanned or emailed copies of certified documents will not be accepted.

CRIMINAL HISTORY

Criminal history includes the following, whether in Australia or overseas, at any time:

- · every conviction of a person for an offence
- every plea of guilty or finding of guilt by a court of the person for an offence, whether or not a conviction is recorded for the offence, and
- every charge made against the person for an offence.

Under the National Law, spent convictions legislation does not apply to criminal history disclosure requirements. Therefore, you must disclose your complete criminal history as detailed above, irrespective of the time that has lapsed since the charge was laid or the finding of guilt was made. The Board will decide whether your criminal history is relevant to the practice of your profession. You are not required to obtain or provide your Australian criminal history report, Ahpra will obtain this check on your behalf. But if you have not given us certified proof of identity documents since October 2019, you will need to do this first.

Any document containing a photograph must be annotated with the statement 'I certify that this a true copy of the original and the photograph is a true likeness of the person presenting the document as sighted by me.'

You may be required to obtain international criminal history reports.

For more information, view the full registration standard online at www.pharmacyboard.gov.au/Registration-Standards

and the requirements for supplying proof of identity and certified documents at www.ahpra.gov.au/Registration/Registration-Process/Proof-of-Identity and www.ahpra.gov.au/Registration/Registration-Process/Certifying-Documents

IMPAIRMENT

The National Law defines impairment as 'a physical or mental impairment, disability, condition or disorder (including substance abuse or dependence) that detrimentally affects or is likely to detrimentally affect your capacity to practise the profession'.

An illness or health condition that is safely managed is not the same as impairment, as these do not have a detrimental impact on your capacity to practise. Examples you do not need to tell us about include:

- wearing prescription glasses to correct your vision or hearing aids to correct your hearing, or
- seeing a psychologist for anxiety and following a treatment plan.

 The National Law requires you to declare any such impairments at the time of renewal, including details of the impairment and how it is managed.

PRACTICE

Practice means any role, whether remunerated or not, in which the individual uses their skills and knowledge as a pharmacist in their profession. For the purposes of this registration standard, practice is not restricted to the provision of direct clinical care. It also includes working in a direct non-clinical relationship with clients; working in management, administration, education, research, advisory, regulatory or policy development roles; and any other roles that impact on safe, effective delivery of services in the profession.

PROFESSIONAL INDEMNITY INSURANCE (PII)

You cannot practise as pharmacist in Australia unless you are covered by your own, or third-party professional indemnity insurance (PII) arrangements that meet the requirements of the Board's registration standard.

Remember, practising means using your skills and knowledge as a health practitioner in any paid or unpaid role in your profession.

Initial registration and annual renewal of registration requires a declaration that you will be covered for all aspects of your practice. You may be covered by your Australian employer's PII - you will need to confirm this with your employer.

A policy must include an approved level of cover of not less than \$20 million for any single claim (i.e. for each claim), or for all claims in the aggregate, that may be made against the pharmacist. When you decide to cease practice, you must take out appropriate run-off cover for matters that would otherwise be uncovered arising from previous practice as a registered pharmacist.

For more information, view the full registration standard online at www.pharmacyboard.gov.au/Registration-Standards