

## Summary of changes to revised guidelines for pharmacists

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7 December 2015

The Pharmacy Board of Australia (the Board) published the following revised guidelines on 2 September 2015, which came into effect today:

- Guidelines for dispensing of medicines
- Guidelines on practice-specific issues
  - Guideline 1 Reference texts for pharmacists
- Guidelines on dose administration aids and staged supply of dispensed medicines, and
- Guidelines for proprietor pharmacists

Changes to note are highlighted below to assist pharmacists in complying with the guidance.

### *Guidelines for dispensing of medicines*

- Guideline 5 *Extemporaneous dispensing* has been removed from the guidelines and published as a separate set of guidelines titled *Guidelines on compounding of medicines*.
- Inclusion of a new guideline, Guideline 9.2 *Protection of electronic data*, which addresses the specific risks to pharmacists' electronically stored data.
- Further guidance on the use of scanners when dispensing medicines in Guideline 10.1 *Scanners*.

### *Guidelines on practice-specific issues*

- Additional guidance on the provision of complementary and alternative medicines at a pharmacy in Guideline 5 *Complementary and alternative medicines*, including guidance that pharmacists:
  - should provide products of proven safety and quality
  - should provide relevant accompanying advice to assist patients in making an informed choice, and
  - where appropriate should record the supply.

### *Guidelines on dose administration aids and staged supply of dispensed medicines*

- These guidelines provide additional guidance, some of which includes:
  - labelling of dose administration aids (DAAs)
  - packing of DAAs by a third-party
  - supply of oral cytotoxic and other hazardous medicines into DAAs, and
  - initiation of periodic administration of a dispensed medicine.

### *Guidelines for proprietor pharmacists*

- These guidelines reflect the current legislative requirements in relation to the registration type that proprietors must hold in a jurisdiction. This is supported by a [fact sheet \*Registration type required by proprietor pharmacists\*](#) (replaces the retired statement *Clarification on registration type required by proprietors of pharmacies*), published on the Board's website.
- Provision of additional guidance on the responsibilities of proprietor pharmacists, including those relating to advertising, and facilitating employee pharmacists to meet the Board's registration standards.